

## CHITTARANJAN NATIONAL CANCER INSTITUTE

37. S. P. Mukherjee Road, Kolkata - 700 026

### Advt. No : 602 / 2020

Director, CNCI, Kolkata invites applications from eligible students pursuing post graduation courses from a UGC recognized University/Institute/College in the relevant area for short term training programme or dissertation programme for the winter training session. Opportunities are also accessible for short-term trainee/summer-fellows through the sponsored programme from the government agencies such as Academy Summer Fellow (INSA/IAS), INSPIRE, KVPY etc. In such cases, CNCI will accept application or recommendation from the concerned sponsored agencies. No direct application from the student will be accepted. Applications as per the given guidelines need to be submitted to the Office of the Director within 30<sup>th</sup> April, 2020. No further applications will be considered/accepted anymore.

#### Eligibility : □

- Student must be pursuing undergraduate/postgraduate courses from a UGC recognized University/ Institute /college in the relevant area.
- He/ She must have secured at least 60% marks throughout his/ her academic career (From Secondary exam onwards).
- Training must be essential for the candidate's course curriculum.

#### Course Fee:

- ❖ Trainees of 2 months duration: Rs 8000/- per student
- ❖ Trainees of 3-4 months duration: Rs 10,000/- per student
- ❖ Trainees of 5-6 months duration: Rs 20,000/- per student

#### Application Procedure:

*Following documents need to be submitted:*

- ❖ One application letter to be submitted by the applicant (student) addressed to "DIRECTOR, Chittaranjan National Cancer Institute, Kolkata") mentioning the 'Advertisement Number' and the date and duration during which he/she intends to undertake the training programme.
- ❖ Complete bio data mentioning academic records and contact details (particularly e-mail) of the students.
- ❖ Recommendation Letter (in original) from the Head of the Institution /University/Principal/Registrar/Dean, Faculty of Science. [strictly as per 'SAMPLE RECOMMENDATION LETTER' format provided below]. [Application written by the student without any institutional endorsement will not be considered.]  
Completed applications along with all necessary documents are required to be submitted to the "Office of the Director, Chittaranjan National Cancer Institute, 37, S. P. Mukherjee Road, Kolkata". Selected candidates will be intimated thereafter for submission of course fee via e-mail.

#### Note:

*Incomplete and invalid applications in any respect will be rejected & no correspondence in this regard will be entertained.*

*The decisions about selecting candidates will be final and no correspondence will be entertained in this regard.*

#### Accommodation:

Selected candidates have to make their own arrangements for accommodation at Kolkata during their training programme.

**SAMPLE RECOMMENDATION LETTER (On Institutional Letter Head only, with all Contact Details)**

To

The Director,

Chittaranjan National Cancer Institute,

37, S. P. Mukherjee Road,

Kolkata-700026

Sub: Summer Training /Dissertation/Internship request.

Sir,

Mr/Ms ..... the student of ..... course wishes to undertake dissertation / internship at Chittaranjan National Cancer Institute, Kolkata for a period of ..... months from ..... to ..... .Mr/Ms..... is studying in our university /institute/ college in ..... department and bears good moral characters and conduct.

This is to certify that the dissertation is part of his/her course curriculum It is our responsibility to protect the confidentiality of the data presented in the dissertation and shall not be published in any journal, conference or symposium.

The student will strictly abide by the rules–regulations and discipline of your institution.

Thanking you.

Sincerely

Signature(Name in full & Date)

**[Letters without signature of the recommending authority or without intended period/dates of project/internship will not be considered.]**