



CHITTARANJAN NATIONAL CANCER INSTITUTE
(An Autonomous Institute under Ministry of Health and Family Welfare, Govt. of India)

1st Campus – 37, S. P. Mukherjee Road, Kolkata - 700 026

2nd Campus - Street No.299, Plot No. DJ – 01, Premises No. 02-0321, Action Area ID, New Town, Kolkata – 70016

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F.No. N/AO/Misc. Files/111/441

Dated : 17.09.2026

परिपत्र / CIRCULAR

Chittaranjan National Cancer Institute (CNCI), Kolkata invites applications in the prescribed format from the eligible employees of the Institute for appointment to the following promotions posts through DPC as per the Recruitment Rules of CNCI.

Sl. No.	Name of the post	Number of vacancies				Pay Level As per 7 th CPC	Mode of Recruitment
		UR	SC	ST	Total		
1.	Assistant Nursing Superintendent	2	0	0	2	Level – 10	Selection
2.	Nursing Sister	3	0	1	4	Level - 8	Selection
3.	Accounts Officer	1	0	0	1	Level – 7	Selection
4.	Administrative Officer	1	0	0	1	Level – 7	Selection
5.	Senior Scientific Assistant	4	0	0	4	Level – 7	Selection
Total		11		1	12		

Employees who are eligible under the provisions of the Recruitment Rules of CNCI may submit duly filled and signed application (format enclosed) in Hard Copy along with all necessary documents with all necessary enclosures, through respective section heads to the Director, CNCI, latest by 30th September, 2026.

General Instructions :

- Applicants should read carefully the requisite minimum criteria for essential qualifications, required experience in the feeder post etc. for the above posts as mentioned in the Recruitment Rules.
- The selection in the above posts as advertised will be made as per the provisions mentioned in Recruitment Rules of CNCI, Kolkata and other pertinent regulations of Govt. of India.
- Candidates falling short or not fulfilling any of the criterion as mentioned in the Recruitment Rules of CNCI will not be considered for promotion and their application will be summarily rejected.
- Applicants are required to calculate their eligibility/experience as on cut-off date, which is 31st July, 2026.
- The institute also reserves the right NOT to fill any of the posts advertised, in the event of exigency and or administrative reason.
- In case of any dispute/ambiguity/confusion that may occur in the process of selection, the decision of the competent authority shall be final.
- Last date of submission of application :30th September, 2026.

(चंदन कुमार सिन्हाराय / Chandan Kumar Sinharay)
वरिष्ठ प्रशासनिक अधिकारी / Senior Administrative Officer
वरिष्ठ प्रशासनिक अधिकारी (अतिरिक्त प्रभार)
Sr. Administrative Officer (Addl. Charge)
चितरंजन राष्ट्रीय कैंसर संस्थान
Chittaranjan National Cancer Institute
कोलकाता / Kolkata

ANNEXURE – I

Sl. No.	Name of the post	Pay Level	Essential criteria	Mode of Selection/ Remark
01.	Assistant Nursing Supdt.	Level - 10	Nursing Sister having 5 years regular service in the grade.	Selection
02.	Nursing Sister	Level – 8	Staff Nurse with 5 years experience.	Selection
03.	Accounts Officer	Level - 7	Assistant Accounts Officer with 5 years service in the Grade	Selection
04.	Administrative Officer	Level - 7	5 years in the grade of A.A.O / T.O. (Stores & Purchase) / Sr. P.A / Hindi Officer.	Selection
05.	Senior Scientific Assistant	Level - 7	Graduate in Science with Hons. in the respective field & J.S.A with 5 years service in the grade.	Selection

(Form.)

Application for applying to the post through Departmental Promotion Committee(DPC)
(As per the provisions of RR)

1.	Post Applied for	
2.	Name of the Employee	
3.	Employee Code	
4.	Category	
5.	Current Designation/Post	
6.	Date of appointment in the current designation/post	
7.	Department/Section	
8.	Date of joining the Institute and initial Pay Level	DoJ: ____ / ____ / ____ (DD/MM/YYYY) Pay Level:
9.	Present Pay Level	
10.	Years of service in present post	
11.	Date of last promotion (if any)	
12.	Educational/professional qualification acquired during the period of service at CNCI (if any)	

- I hereby declare that all the information furnished above is true and correct.
- I have read and understood the provisions of the Recruitment Rules and confirm my eligibility for the DPC for promotion.
- I acknowledge that fulfillment of the eligibility conditions does not ensure promotion.

Signature of the employee
Date:

Recommendation of forwarding authority (Head of Department/Section)

☐ Recommended and forwarded	Name:
☐ Not Recommended	Signature:

To,
The Director
CNCI

NOTE: Application received incomplete/documents not attached shall be rejected.